

POLICY

2007

7122.2

Students

SUBJECT: RELEASE TIME OF STUDENTS

Written requests from the parent/guardian for the release of students generally will be honored. The appropriate time and reason for absence shall be recorded on the attendance record, using the procedures mandated by the state.

In cases when these requests are made on a recurring basis, the reasons for the early release shall be for educational or professional purposes only. Those purposes must be documented in writing by the provider, and shall include academic enrichment, advanced athletic training, pursuit of professional career-oriented opportunities, such as theater, or modeling.

The following limitations shall apply:

1. Parents or legal guardians only must be present personally to sign out and transport student from campus to the activity.
2. Student may not be excused on a daily basis from scheduled courses.
3. A request that will impact the student's ability to graduate with his/her cohort will not be considered.
4. The opportunity for early release shall be governed by the availability of courses/sections as determined by the building's master schedule. The scheduling of an early release shall be at the sole discretion of the principal in cases in which classes are not offered, closed, or subject to other limitations.
5. Activities for which a student receives payment or remuneration shall not be considered as a basis for recurring early release.

The building principal shall assume this responsibility or shall designate an individual to review and approve all requests.

Students approved by the principal for recurring released time shall also require the approval of the Superintendent of Schools with notice to the Board of Education.

8 New York Code of Rules and Regulations
(NYCRR) Section 109.2

Adopted: 6/16/99
Amended: 10/01/2007